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VALLABHBHAI PATEL CHEST INSTITUTE

University of Delhi, P.O. Box No. 2101
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VPCI/Admn./COVID-19/4633

March 20, 2020

CIRCULAR

In pursuant to the meeting held today with the officials of VPCI, the following decisions have been taken for strict compliance:-

➤	Ensure all educational materials in respect of Coronavirus has been distributed.
➤	Availability of masks and sanitizers in Ward, OPD, all gates and other places
➤	Ensure use of mask by every patient visiting the VCH
➤	Frequent visits of Ms. Usha Kumari, Sr. Nursing Officer to VCH to ensure that all preventive measures for Coronavirus is in place.
➤	Ensure Thermo scanning, sanitizer and signages, are available with guards posted at the entrance gates
➤	All Guards standing in the gates are properly trained to deal with the visitors/patients entered the Institute by Dr. Nitin Goel
➤	All signages "Do's/Don'ts" on Coronavirus are displayed in all places.
➤	Pocket sanitizers to be provided to all doctors/resident doctors etc.
➤	Avoid gatherings at the Institute
➤	Ensure strict entry of patients by issuing visitor passes by Ms. Usha Kumari
➤	No outsiders are allowed to take food from canteen except staff, patients and their relatives
➤	Entry of persons visiting SBI bank through gate no. 1 is strictly prohibited
➤	Strict visitor rules shall be maintained by the Incharge of ICU Staff Nurse on duty
➤	Parking of scooters belonging to VPCI staff shall be parked in Patel Niwas Hostel till further orders
➤	Gate No. 3 to be closed except for ambulances and patients visiting emergencies till arrangement is made by making way for entry from gate no. 4. Further it was discussed that entry to the emergency should be made by making some modifications in the Emergency Ward.
➤	Strict visiting hours, i.e. morning (7 am to 8 am) and evening (5 pm to 7 pm) be maintained and adhered to.
➤	Attendants of patients shall not be allowed to sit inside the Ward throughout the day.
➤	Sanitization of hospital, administration block, research block will be made periodically.
➤	Sanitization of all residential flats will be made by the Institute periodically
➤	Ms. Ankita Sharma, Staff Nurse (contract) to ensure all preventive measures taken by the Institute are complied on daily basis.
➤	Explore procurement of thermo imager through GEM, as per rules
➤	Strict adherence to any other guidelines issued from time to time on COVID-19

This issues with the approval of the competent authority.


(P.R. Santhanam)
Joint Registrar

To

- ❖ All Notice Boards
- ❖ All HODs
- ❖ All Faculty Members
- ❖ Incharge VCH
- ❖ All Senior Nursing Officers

Copy to:-

- VPCI Website.
- P.S. to Director - for information of the Director